



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada

Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/Student Council /2018-19/SOP

Dt.25-05-2018

STANDARD OPERATING PROCEDURE STUDENT COUNCIL COMMITTEE

Objective:

To take proper feedback from the students and from their representatives for the required improvement in the curricular, co-curricular and extra-curricular activities and also for the enhancement of the infrastructure.

Responsibility:

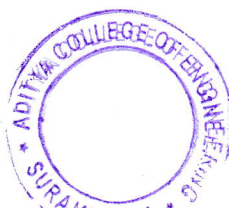
To provide necessary feedback for the effective improvement of curricular, co-curricular and extra-curricular activities and also for the enhancement of infrastructure.

Nominations:

The Principal set a date for the selection of representative(s) to the Student Council and its formation.

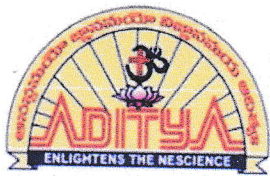
Procedure:

S.NO	ACTIVITIES	RESPONBILITY	TARGET DATES/DAYS
1	Releasing the circular regarding the date & the selection of Student representatives for the Student council Meeting	Convener in concurrence with the Chairman	A week prior to the day of the meeting
2.	Sending a reminder mail regarding the Student Council Meeting date	Convener through Heads of various departments	A day prior to the day of the meeting.
3.	Receiving feedback from the Student representatives on all aspects	Convener through Heads of various departments	On the day of the meeting.
4.	Compiling minutes of the student council meeting held	Members of student council	On the day/ Next day of meeting
5.	Taking Remedial measures, related to the feedback collected in the meeting.	Convener through Heads of various departments	From the next day of the meeting.




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Ref: ACOE/Student Council /2018-19/Constitution of Student Council

Dt.25-05-2018

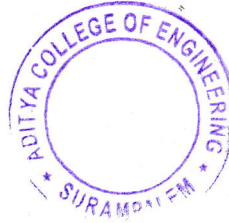
STUDENT COUNCIL COMMITTEE

NOTICE

The undersigned is pleased to inform that the Student Council Committee is being formed at the college level by the selection process, comprising the following members for the academic year 2018-19, to plan various events under various committees.

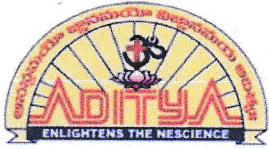
S.No	Name of the Faculty	Designation	Role
1.	Dr. T.K.Rama Krishna Rao	Principal	Chairman
2.	Smt. P.S.S.R.Sujatha	Asst. Professor-H & BS	Coordinator
3	Mr.A.Ramesh	Professor -EEE	Member& student Advisor
4	Mr.G.Rama Krishna	Professor &Head ECE	Member
5	Mr.K.Manoj Kumar Reddy	Professor &Head EEE	Member
6	Mr.M.Srinivasu	Professor& Head H&BS	Member
7	Mr.Y.K.S.Subbarao	Professor& Head MECH	Member
8	Mr.J. Bala Mohana Raju	Asst. Professor-H & BS	Member
9	Mr..T.SrinivasaRao	Alumni	Member
10	Mr. Chandu K Nair	2 nd Year EEE student	Member
11	Ms..Y.Suma	2 nd Year ECE student	Member
12	Ms.Sri Divya	2 nd Year ECE student	Member
13	Ms.Pavani Nanduri	2 nd Year ECE student	Member
14	Mr.T. Chakravarthy	2 nd Year ECE student	Member
15	Ms.S. Subashini	2 nd Year ECE student	Member
16	Ms.P.Jyothi	2 nd Year ECE student	Member
17	Ms. G.Sarala	2 nd Year ECE student	Member
18	Mr.K.Naga Babu	2 nd Year ECE student	Member
19	Mr.V.Bhaskar	2 nd Year CSE student	Member

21	Mr.B.Suresh	2 nd Year CSE student	Member
22	Ms.Gadi Bharathi	2 nd Year CSE student	Member
23	Mr.M.Sai Sohan	2 nd Year CSE student	Member
24	Mr. K.Prasanna Teja	2 nd Year CSE student	Member
25	Mr.M.Sri Mani Sankar	3 rd Year EEE student	Member
26	Mr. M.Konda Babu	3 rd Year PT student	Member
27	Mr. Sayonika Das	3 rd Year PT student	Member
28	Mr.A.Suresh	4 th year EEE student	Member



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Ref: ACOE/Student Council /2018-19/Circular.

Dt. 25-05-2018

CIRCULAR

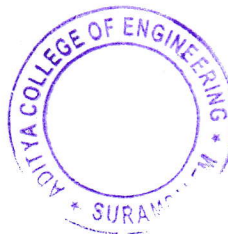
All the members of student Council Committee are required to attend the meeting in the Conference room, Ramanujan Bhavan on 28th May 2018 at 2:00 PM to discuss the future course of action for the academic year 2018-19.

Agenda:

- 1) Review of the results of last academic year
- 2) Plan to improve skill set of students.
- 3) Plan to improve interaction of students among themselves as well as with the faculty.
- 4) Plan the requirements for the holistic development of students.
- 5) Contribution of students towards society.
- 6) Plan for cultural activities.
- 7) Nomination of students in various committees of the college.
- 8) To Prepare the annual calendar of the student's council with all activities and events.
- 9) Plan for Annual budget.
- 10) Any other point with the approval from chair.

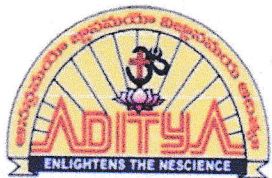

CONVENER

Cc to All members of Student Council




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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/Student Council /2018-19/Minutes.

Dt.28-05-2018

STUDENT COUNCIL COMMITTEE

Minutes of Meeting

A.Y.2018-19

Date of meeting	28 th May 2018	Duration	2.00 PM to 4 .00 PM
Venue	Conference room, First floor, Ramanujan Bhavan		
Reference	ACOE/Student Council/2018-19/Circular dated 25 th May 2018		

The meeting of Student Council Committee of Aditya College of Engineering is held on 28th May 2018 with the following agenda:

- 1) Review of the results of last academic year
- 2) Plan to improve skill set of students.
- 3) Plan to improve interaction of students among themselves as well as with the faculty.
- 4) Plan the requirements for the holistic development of students.
- 5) Contribution of students towards society.
- 6) Plan for cultural activities.
- 7) Nomination of students in various committees of the college.
- 8) To Prepare the annual calendar of the student's council with all activities and events.
- 9) Plan for Annual budget.
- 10) Any other point with the approval from chair.

The Convener – Smt. P.S.S.R.Sujatha began the meeting of Student Council Committee with the welcome note to all the members present. The Convener presented the agenda along with suggestions and asked the Chairman to shed light on

the topics and the discussion began. The agenda items were discussed and the feedback was collected.

The Chairman of Student Council Committee welcomed all the members to the meeting and appreciated everyone for successful organization of various events in the last academic year and expected the same contribution in future also. Further the Chairman discussed the points of the agenda.




The meeting of Student Council Committee was commenced with ...

1. Smt. P.S.S.R.Sujatha taken feedback of previous events organized by college. She also requested Chairman sir to speak on it.
2. After Collecting feedback from the coordinator, the Chairman Dr. T.K.Rama Krishna Rao discussed about the achievements and shortcomings of the last year college events. He asked the members to suggest remedial measures also.
3. Mr.A.Ramesh expressed that the students are very happy for CRT classes conducted in the last year, in addition to this he suggested to conduct programs like Teach Tolerance and Resilience as a value and skill set to improve ability in students.
4. A final year EEE student asked to conduct Group discussion on current issues once in a 10 days and encourage students into thoughtful discussions.
5. 2nd year CSE students expressed that they want an interactive session with the first year students so that rapport can be maintained so as to make them comfortable.
6. To inculcate holistic development in students, a 3rd year CSE student asked to conduct more spiritual programs in campus.
7. A 4th year PT student expressed that they are very happy with the NSS activities conducted in the last year. Further he requested to conduct more activities
8. Head of EEE Department suggested to raise funds by collecting 1 rupee from each student daily and with the collected funds, we can help more number of people as a part of NSS activity.
9. 3rd year EEE students asked to conduct GATE classes every week.
10. 3rd year PT students expressed that they want to join as a volunteers' in Cultural club.
11. Head of H&BS Department replied that various clubs should be nominated for organizing different activities in the college.
12. A 2nd year CSE student asked to arrange a motivational speech by WIPRO as a part of Engineer's Day Celebrations.
13. 3rd year PT students expressed that they want industrial visits for every year.

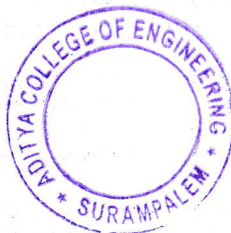
14. As per the feedback given by the ECE students that they need VLSI workshop by IIT Madras team to improve their technical skills.
15. Some foreign students asked to set up a music room with all instruments in campus.
16. Some Girl students were asked to give permission to set up various stalls as part of Women's Day Celebration.

Decisions Made

- 1) Guest Lectures/Workshop on PYTHON will be conducted.
- 2) CRT training will be provided regularly for the students to enhance their interview skills.
- 3) Group discussions on current issues will be conducted once in a 10 days.
- 4) The Chairman said that, he will look to conduct more spiritual programs as a part of our culture.
- 5) The amount under One Rupee Rise Fund Scheme will be used to help Poor People in collaboration with NSS club.
- 6) Students will be allowed to visit orphan aged homes and they can donate fund and also they can contribute their services to orphans.
- 7) The Chairman said he would talk to Heads of Various Departments and provide a separate timetable for conducting GATE classes.
- 8) Minimum one guest lecture will be provided in the semester on crucial subjects.
- 9) Various Clubs will be formed and they will function to conduct various events.
- 10) The Motivation speech will be delivered by senior industry personnel as a part of VEDA 2K18.
- 11) The Chairman said that he would talk to the management to conduct a workshop on VLSI by IIT resource person and look at the way it should be done.
- 12) Regarding Music room, the Chairman said that he will bring this matter to the management's attention.

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr. T.K.Rama Krishna Rao	Principal	Chairman	
2.	Smt. P.S.S.R.Sujatha	Asst. Professor-H & BS	Coordinator	
3	Mr..A.Ramesh	Professor -EEE	Member& student Advisor	

4	Mr..G.Rama Krishna	Professor &Head ECE	Member	G.R.K.
5	Mr..K.Manoj Kumar Reddy	Professor &Head EEE	Member	K.M.K.Reddy
6	Mr.. M.Srinivasu	Professor& Head H&BS	Member	M.S. was
7	Mr..Y.K.S.Subbarao	Professor& Head MECH	Member	Y.K.S.
8	Mr.. J. Bala Mohana Raju	Asst. Professor-H & BS	Member	J.B. Raju
9	Mr..T.Srinivasa Rao	Alumni	Member	T.S. Rao
10	Mr.. Chandu K Nair	2 nd Year EEE student	Member	Chandu
11	Ms..Y.Suma	2 nd Year ECE student	Member	Y. Suma
12	Ms..Sri Divya	2 nd Year ECE student	Member	S. Divya
13	Ms..Pavani Nanduri	2 nd Year ECE student	Member	N. Pavani
14	Mr..T. Chakravarthy	2 nd Year ECE student	Member	T. Chakravarthy
15	Ms..S. Subashini	2 nd Year ECE student	Member	S. Subashini
16	Ms..P.Jyothi	2 nd Year ECE student	Member	P. Jyothi
17	Ms. G.Sarala	2 nd Year ECE student	Member	G. Sarala
18	K.Naga Babu	2 nd Year ECE student	Member	K. N. Babu
19	Mr..V.Bhaskar	2 nd Year CSE student	Member	V. Bhaskar
20	Ms..B Chandini	2 nd Year CSE student	Member	B. Chandini
21	Mr.. B.Suresh	2 nd Year CSE student	Member	B. Suresh
22	Ms.. Gadi Bharathi	2 nd Year CSE student	Member	G. Bharathi
23	Mr. M.Sai Sohan	2 nd Year CSE student	Member	M. S. Sohan
24	Mr.. K.Prasanna Teja	2 nd Year CSE student	Member	K. P. Teja
25	Mr..M.Sri Mani Sankar	3 rd Year EEE student	Member	M. S. M. Sankar
26	Mr. M.Konda Babu	3 rd Year PT student	Member	M. K. Babu
27	Mr. Sayonika Das	3 rd Year PT student	Member	S. Das
28	Mr..A.Suresh	4 th year EEE student	Member	A. Suresh



[Signature]

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